# ESTATE MANAGEMENT

LONDON -

www.emluk.com +44 (0)20 7930 9333 37-39 Maida Vale London W9 1TP

# Office Hours: Monday - Friday | 9:00 AM - 5:00 PM

For non-urgent maintenance issues, please email maintenance@emluk.com. Your request will be addressed during office hours.

# **Emergency Contacts:**

Gas Leak: Call National Grid at 0800 111 999 immediately.

Electricity Loss: Contact your electricity supplier or call 0800 028 0247 for assistance.

Water Supply Issues: Contact Thames Water at 0845 9200 800 or visit www.thameswater.co.uk/live for updates on known problems.

# Lockouts:

If you lock yourself out, please contact a 24-hour locksmith. If your locks are changed, ensure that an additional set of keys is cut and sent to the office. All locksmith services and key cutting are at your own expense.

During office hours, you may borrow a key from our office. If the key is not returned within 24 hours, a daily charge of £25 will apply.

### **Emergency Contractors:**

For genuine emergencies outside office hours, please use the following contacts:

### Electrical issues: Rajvar Electrical - 0208 206 0979 option 2

### Plumbing issues: Tru Heat - 0779286335

Ensure you provide your full address and contact details when calling a contractor.

Note: If the issue is not an emergency, or if you call a contractor outside office hours without justification, you will be responsible for any costs incurred.

If you are facing an emergency, handle the situation as if you owned the property. You will be reimbursed for any reasonable costs for genuine emergency repairs.

