

ESTATE MANAGEMENT LONDON

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**PLEASE NOTE THAT ALL MAINTENANCE ISSUES NEED TO BE SUBMITTED to
maintenance@emluk.com**

When reporting an issue you should provide the following details:

- Location: Clearly specify the exact location of the issue within your unit (e.g., kitchen, bathroom, living room).
- Description: Provide a detailed description of the problem (e.g., a leaking faucet, a broken light switch, a malfunctioning appliance).
- Photographs/Videos: Attach relevant photos or videos of the issue, if possible.

Please remember, the more detailed your report, the faster the issue can be seen to. Incomplete information may lead to delays.

